



U.S. Department of Agriculture Personnel Security Bulletin #07-04

Subject: Required Foreign Country Releases for Canada and Australia

United States
Department of
Agriculture

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For Administration

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Office of
Security Services

Scope and Effect: This is an internal advisory document for use by USDA personnel involved in implementing USDA's personnel security program.

Personnel and
Document Security
Division
Mail Stop 5050

Supersession: None

1400
Independence
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BACKGROUND

The Office of Personnel Management (OPM) has advised that when they are conducting investigative leads in either **Canada** or **Australia**, specific country releases are required. Failure to obtain releases when investigative forms are initiated causes unnecessary delays in completing background investigations.

Washington, DC
20250-9305

NEW PROCEDURE

In order to assist OPM in the most expeditious manner possible in completing background investigations on USDA personnel that have lived or worked in either Canada or Australia during any period of the investigation, agencies must have the individual sign the specific country release(s) and include them with any other attachments when the background investigation form is submitted to PDSD.

Canada - there is a one page release required by the Government of Canada – Authority For Release Of Information.

Australia - requires the following releases be completed:

- 1) Consent to Obtain Personal Information (792B)
- 2) Criminal History Check Application Form (2 pages)

The specific release forms have been posted on our website at <http://www.usda.gov/da/pdsd/forms.htm> for immediate use.

For further information, please contact the PDSD at (202) 720-7373.
